INSTITUTE FOR SOCIAL AND ECONOMIC CHANGE

Dr V.K.R.V Rao Road, Nagarabhavi Post, BENGALURU-560 072.
Registered under the Karnataka Societies Registration Act, 1960 (S.No- 327/71-72)

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27th October 2026

Ref: ISEC/CSSCD/PROJECT/Catering/2026-27/1271

SUBJECT: REQUEST FOR QUOTATION FOR CATERING SERVICES – QUOTATION FOR CATERING SERVICES – SEMINAR ON INTERPRETING EVIDENCE AND SHAPING FUTURE ACTION FOR SUSTAINABLE DEVELOPMENT GOALS IN LOW- AND MIDDLE-INCOME COUNTRIES."

Dear Sir/Madam,

1. "Interpreting Evidence and Shaping Future Action for Sustainable Development Goals in Low- and Middle-Income Countries", organised by the Centre for Study of Social Change and Development (CSSCD), ISEC, under Project No. CSSCD/79. The catering services are required for the programme scheduled to be held from 04.11.2026 to 05.11.2026.

2. In case you are interested, you are requested to submit your competitive quotation as per the menu and requirements mentioned in the enclosed format, in a sealed envelope addressed to The Registrar, ISEC, on or before 02.11.2026 by 5.00 p.m. The envelope should be superscribed as follows:

"QUOTATION FOR CATERING SERVICES – SEMINAR ON INTERPRETING, CSSCD"

Yours faithfully,

Registrar

Registrar
Institute for Social and Economic Change
Dr. V.K.R.V. Rao Road, Nagarabhavi Post,
Bengaluru-560 072
www.isec.ac.in

To be filled and submitted in this copy only

Date:

To

The Registrar
Institute for Social and Economic Change
Dr. V K R V Rao Road, Nagarabhavi, Bengaluru – 560 072

Ref: ISEC/CSSCD/PROJECT/Catering/2026-27/

Dear Sir/Madam,

SUBJECT: REQUEST FOR QUOTATION FOR CATERING SERVICES – QUOTATION FOR CATERING SERVICES – SEMINAR ON INTERPRETING EVIDENCE AND SHAPING FUTURE ACTION FOR SUSTAINABLE DEVELOPMENT GOALS IN LOW- AND MIDDLE-INCOME COUNTRIES."

Sl.No:	Date	Time	Particulars / Menu Details	Quantity	Rate (₹)	Amount (₹)
1	04.11.2026	11:00 AM	Coffee/Tea with Cookies	50 Nos.		
2	04.11.2026	1:00 PM	**Lunch – Vegetarian and Non-Vegetarian:** Broccoli Soup, Veg Cutlet, Methi Parota and Pulka, Paneer Tikka Masala, Staff Bendi, Thai Curry, Dal Thadka, Vegetable Dum Biryani with Raitha, Mix Veg, Green Salad, Russian Salad, White Rice, Sambar, Rasam, Papad, Pickle, Cut Fruits, Carrot Halwa with Ice Cream, Chicken Lollipop and Chicken Dum Biryani (Non-Veg)	50 Nos		
3	04.11.2026	4:00 PM	Coffee/Tea with Snacks	35 Nos.		
4	05.11.2026	11:00 AM	Coffee/Tea with Cookies	35 Nos.		
5	05.11.2026	1:00 PM	**Lunch – Vegetarian and Non-Vegetarian:** Veg Hot & Sour Soup, Veg Lollipop, Palak Parota and Ragi Roti with Chutney, Creamy Mushroom Curry, Cashew Paneer, Capsicum Dry, Gobi 65, Jeera Rice, Dal Fry, Aloo Chat Toss Salad, White Rice, Sambar, Rasam, Papad, Pickle, Cut Fruits, Jamoon with Ice Cream, Fish Fingers and Butter Chicken (Non-Veg)	50 Nos		
6	05.11.2026	4:00 PM	Coffee/Tea with Snacks	35 Nos.		
			Sub-total			
			GST (as applicable)			
			Grand Total			

Terms and Conditions

1. The caterer shall provide food and beverages strictly as per the approved **menu, quantity, and timings** specified by the organisers.
2. All food items must be **freshly prepared and hygienically served** at the designated dining area within ISEC campus.
3. The rates quoted shall be **inclusive of all taxes, service charges, transportation, manpower, and materials** required for serving.
4. Food shall be **served in clean steel plates, steel tumblers, and bowls**. Use of disposable plates/cups is **strictly not permitted** unless otherwise specified.
5. **Extra items or additional quantity**, if ordered, shall be charged **at the same approved rate** proportionately.
6. The caterer shall make necessary arrangements for **serving staff, buffet setup, drinking water, and cleaning** of the dining area after each session.
7. Payment will be made **after completion of the programme** upon submission of the **bill duly verified** by the concerned coordinator & Store Section.
8. In case of **unsatisfactory service, delay, or deviation from the approved menu**, payment may be withheld or reduced suitably.
9. The selected caterer must confirm **availability and readiness** to provide services **at least 2 days before the event.**
10. The caterer shall also **provide sufficient purified drinking water** at all meal and tea session venues throughout the workshop.

Thanking you,

Yours faithfully,

(Authorized Signatory with Company name & seal)