



INSTITUTE FOR SOCIAL AND ECONOMIC CHANGE

Dr V.K.R.V Rao Road, Nagarabhavi Post, BENGALURU-560 072.
Registered under the Karnataka Societies Registration Act, 1960 (S.No- 327/71-72)

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25th June 2026

Ref: ISEC/CDD/PCRD/Catering/2026-27/ 1101

Subject: Request for Quotation for Catering Services – Programme on "Panchayats, Cooperatives and Rural Development"

Dear Sir/Madam,

1. Enclosed herewith is the quotation format for providing catering services for the Programme on "Panchayats, Cooperatives and Rural Development" organized by the Centre for Decentralisation and Development (CDD), ISEC. The catering services are required for the programme scheduled from 07.07.2026 to 09.07.2026.
2. In case you are interested, you are requested to submit your competitive quotation as per the menu and requirements mentioned in the enclosed format, in a sealed envelope addressed to the Registrar, ISEC, on or before 02.07.2026 by 5.00 p.m. The envelope should be superscribed as:

"QUOTATION FOR CATERING SERVICES – PROGRAMME ON PANCHAYATS, COOPERATIVES AND RURAL DEVELOPMENT"

Thanking you,

Yours faithfully,

Registrar I/c

Institute for Social and Economic Change
Dr. V.K.R.V. Rao Road, Nagarabhavi Post,
Bengaluru-560 072
www.isec.ac.in

To be filled and submitted in this copy only

Date:

To

The Registrar
Institute for Social and Economic Change
Dr. V K R V Rao Road, Nagarabhavi, Bengaluru - 560 072

Ref: ISEC/CDD/PCRD/Catering/2026-27/

Dear Sir/Madam,

Subject: Request for Quotation for Catering Services - Programme on "Panchayats, Cooperatives and Rural Development" CDD.

Date	Time	Menu Details	Qty.	Rate (Rs.)	Amount (Rs.)
06.07.2026	8.00 PM - 9.00 PM	Dinner: Pulka, Palak Paneer, Fried Rice with Sauce, Green Salad, Pasta, White Rice, Dal Fry, Papad, Pickle and Savige Payasam	20		
07.07.2026	8.30 AM - 9.30 AM	Breakfast: Idli, Vada, Chutney, Sambar, Boiled Egg, Bread, Jam, Butter, Hot Milk, Cornflakes, Tea/Coffee and Watermelon (Cut Fruits)	22		
07.07.2026	11.00 AM	Coffee/Tea with Biscuits	26		
07.07.2026	1.00 PM - 2.00 PM	Lunch: Methi Chapathi, Mix Veg Kadai, Mix Veg Hyderabad Biryani, Green Salad, Noodles, White Rice, Sambar, Rasam, Papad, Pickle, Sweet and Chicken Gravy (Non-Veg)	26		
07.07.2026	3.30 PM	Coffee/Tea with Biscuits	26		
07.07.2026	5.30 PM	Coffee/Tea with Snacks	26		
07.07.2026	8.00 PM - 9.00 PM	Dinner: Chapathi, Veg Hyderabad Curry, Jeera Rice, Green Salad, Noodles, White Rice, Dal Fry, Papad, Pickle and One Sweet	20		
08.07.2026	8.00 PM - 9.00 PM	Dinner: Pulka, Palak Paneer, Fried Rice with Sauce, Green Salad, Pasta, White Rice, Dal Fry, Papad, Pickle and Savige Payasam	20		
09.07.2026	8.30 AM - 9.30 AM	Breakfast: Millet Khichdi, Chow Chow Bath, Kara Bath, Chutney, Sambar, Boiled Egg, Bread, Jam, Butter, Hot Milk, Cornflakes, Tea/Coffee and Cut Fruits	22		
09.07.2026	11.00 AM	Coffee/Tea with Biscuits	26		
09.07.2026	1.00 PM - 2.00 PM	Lunch: Poori, Chole Masala, Corn Palak Pulao with Raita, Pasta, Green Salad, White Rice, Sambar, Rasam, Papad, Pickle, Sweet and Lemon Chicken (Non-Veg)	26		
09.07.2026	3.30 PM	Coffee/Tea with Biscuits	26		
09.07.2026	5.30 PM	Coffee/Tea with Snacks	26		
09.07.2026	8.00 PM - 9.00 PM	Dinner: Chapathi, Veg Hyderabad Curry, Jeera Rice, Green Salad, Noodles, White Rice, Dal Fry, Papad, Pickle and One Sweet	20		
10.07.2026	8.30 AM - 9.30 AM	Breakfast: Masala Dosa, Savige Bath, Chutney, Sambar, Boiled Egg, Bread, Jam, Butter, Hot Milk, Cornflakes, Tea/Coffee and Cut Fruits	22		

10.07.2026	1.00 PM - 2.00 PM	Lunch: Methi Chapathi, Mix Veg Kadai, Mix Veg Hyderabadi Biryani, Green Salad, Noodles, White Rice, Sambar, Rasam, Papad, Pickle, Sweet and Chicken Gravy (Non-Veg)	26		
		Sub Total			
		GST @ 18%			
		Total (B)			

Terms and Conditions

1. The caterer shall provide food and beverages strictly as per the approved **menu, quantity, and timings** specified by the organisers.
2. All food items must be **freshly prepared and hygienically served** at the designated dining area within ISEC campus.
3. The rates quoted shall be **inclusive of all taxes, service charges, transportation, manpower, and materials** required for serving.
4. Food shall be **served in clean steel plates, steel tumblers, and bowls**. Use of disposable plates/cups is **strictly not permitted** unless otherwise specified.
5. **Extra items or additional quantity**, if ordered, shall be charged **at the same approved rate** proportionately.
6. The caterer shall make necessary arrangements for **serving staff, buffet setup, drinking water, and cleaning** of the dining area after each session.
7. Payment will be made **after completion of the programme** upon submission of the **bill duly verified** by the concerned coordinator & Store Section.
8. In case of **unsatisfactory service, delay, or deviation from the approved menu**, payment may be withheld or reduced suitably.
9. The selected caterer must confirm **availability and readiness** to provide services **at least 2 days before the event**.
10. The caterer shall also **provide sufficient purified drinking water** at all meal and tea session venues throughout the workshop.

Thanking you,

Yours faithfully,

(Authorized Signatory with Company name & seal)