



# INSTITUTE FOR SOCIAL AND ECONOMIC CHANGE

ಸಾಮಾಜಿಕ ಮತ್ತು ಆರ್ಥಿಕ ಬದಲಾವಣೆಯ ಅಧ್ಯಯನ ಸಂಸ್ಥೆ

(An all India Institute for inter-disciplinary research and training in the Social Sciences)

Dr V.K.R.V Rao Road, Nagarabhavi P.O., Bengaluru-560 072, INDIA

Phone: 91-080-23217011 (Dir); 23215468 Ext: 112; Fax: 91-080-23217008

Email: [registrar@isec.ac.in](mailto:registrar@isec.ac.in); Web: [www.isec.ac.in](http://www.isec.ac.in)

Smt. A N Lakshmi

Registrar I/C

ADVERTISEMENT NO. NA/2/2024

APPLICATIONS ARE INVITED FOR THE POST OF REGISTRAR

## EDUCATIONAL QUALIFICATION AND EXPERIENCE

### 1. Essential:

- Post-Graduation in any subject of a recognized university with minimum of 55% marks.
- At least ten years of administrative experience in academic organizations / Government of Karnataka / Semi-Government Institutions / Public Sector Undertakings / Retired from Forces not below the rank of Lt. Colonel and equivalent/ Other relevant Institutions.
- Working knowledge of computer.

### 2. Desirable:

- Knowledge of recruitment rules and administrative rules of Government of Karnataka and Government of India.
- Knowledge of Kannada (Proficient in Reading and Speaking).
- Knowledge of contracting, purchase of assets and inventory management.

### 3. Age Criteria:

Eligible age at the time of application : up to 57 years

Age of Retirement : 62 years (should have at least 5 years of Service)

## TERMS AND CONDITIONS OF ENGAGEMENT

### 4. Period of Engagement:

Directly recruited candidates will be appointed initially for three years and extendable by two years by a Review Committee.



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**5. Remuneration:**

Basic Pay: Rs.1,23,100 (Level 13)

Additional special pay, if any, shall be fixed by the Selection Committee and recommended to the Board of Governors for approval. For those retired from service, the salary will be fixed according to rules.

**6. Accommodation and Miscellaneous:**

Registrar shall be provided a rent free accommodation in the ISEC campus where he/she shall normally stay and therefore no HRA will be paid. He/she will be provided with residential telephone and mobile allowance for official work.

**7. General Information:**

- Mode of Selection is by interview. The Institute reserves the right to restrict the number of candidates for interview as per rules.
- The Selection Committee reserves the right of rejecting any or all applications without assigning any reason.
- The decision of the Institute in all matters would be final and binding, and no correspondence in this regard would be entertained.
- Applicants need to send their application through proper channel. All documents need to be attested by a Gazetted Officer.
- Canvassing in any form will be a disqualification.
- This advertisement is issued based on the Bye Laws and Service Rules of ISEC.

Application form with details is available on the Institute's website [www.isec.ac.in](http://www.isec.ac.in).

Completed applications addressed to the Director, Institute for Social and Economic Change, Dr. V K R V Rao Road, Nagarabhavi P.O., Bengaluru - 560 072, in a sealed cover superscribing "Application for the post of Registrar" should reach on or before 24<sup>th</sup> January 2025.

*Ankaleshmi*

Registrar I/c

Bengaluru

Date: 24<sup>th</sup> December 2024

**Registrar I/c**  
Institute for Social and Economic Change  
Dr. V.K.R.V. Rao Road, Nagarabhavi Post,  
Bengaluru-560 072  
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