



INSTITUTE FOR SOCIAL AND ECONOMIC CHANGE (ISEC)
Dr V.K.R.V. Rao Road, Nagarbhavi, Bengaluru - 560 072

**NOTIFICATION FOR INVITING QUOTATIONS FOR NON COMPREHENSIVE ANNUAL
MAINTENANCE CONTRACT (AMC) OF AIR CONDITIONERS**

No: ISEC/Regr/Estate/2024-25/ **559**

15.10.2024

Sealed Quotations are invited from the reputed agencies/firms/contractors having adequate experience in providing for Non Comprehensive Annual Contract Maintenance Contract (AMC) for 1.5 Ton Voltas Inverter High Wall Split AC - 10 Nos, 2.0 Ton Voltas Silimline AC - 02 Nos, Air Conditioners installed in Guest House and Auditorium for a period of one year, viz., 01 Nov 2024 to 31 Oct 2025. The agencies are required to provide these services to the Institute for Social and Economic Change (ISEC) at Nagarbhavi, Bengaluru – 560 072. Interested agencies may down load the quotation format from website www.isec.ac.in.

The signed quotation should be submitted in a sealed cover super scribed as "**Quotation for AMC of Air Conditioners**" addressed to the "The Registrar, Institute for Social and Economic Change, Dr. V.K.R.V.Rao Road, Nagarbhavi Post, Bengaluru – 560 072". The last date for submission is 30.10.2024

Registrar

Registrar
Institute for Social Economic Change
Dr. V.K.R.V Rao Road, Nagarabhavi P.O.,
Bengaluru-560 072, Karnataka (India)
Ph: (O) 080-23217011 Email: registrar@isec.ac.in

QUOTATION FOR NON COMPREHENSIVE ANNUAL MAINTENANCE

CONTRACT (AMC) OF AIR CONDITIONERS

SI No	Description	Location	Qty	Rate (Rs.)	Amount (Rs.)
1.	1.5 Ton Voltas Inverter High wall Split AC	Ladies Hostel and Dr VKRV Guest House	10 Nos		
2.	2.0 Ton Voltas SilimlineAC	Mahatma Gandhi Auditorium, ISEC	02 Nos		
Total Rs					
GST @_% Rs					
Grand Total Rs					
Rs in words :					

Terms and Conditions

1. Payment will be released on a quarterly basis subject to this condition, as follows:
 - a) 1st Quarter: 25%
 - b) 2nd Quarter: 25%
 - c) 3rd Quarter: 25%
 - d) 4th Quarter: 25%
2. Attending to breakdown calls for the unit as and when a complaint is registered in your office. The standard response time to address any complaint will be within 12 hours.
3. Replacement of defective spare parts, such as the compressor, running capacitor, fan motor capacitor, starting capacitor, selector switch, relay, thermostat, fan blade, and air filter, as well as repairs to the fan motor, PCB, and gas charging of the air conditioner due to normal wear and tear during the contract period, to ensure the air conditioners remain operational by the vendor. The defective spare parts shall only be replaced with genuine parts in the event of failure, and only after receiving approval from the institute.
4. The air conditioner should be checked and serviced four times a year. Servicing includes cleaning the filters and condenser coils, oiling, checking the amperage, and inspecting the gas levels. Upon completion of the work, a report must be submitted to the Institute.
5. Overhauling the units free of charges as and when required during the contract period.
6. Duct cleaning, grill cleaning, air balancing, and filter cleaning should be done as needed.
7. Stabilizers and timers connected to the air conditioners are not covered under the above maintenance contract. Any repairs required will be carried out on a chargeable basis after receiving approval from the institute.
8. If the complaint is not addressed within 12 hours, as mentioned in Para A above, the Institute will proceed with rectification or restoration to a serviceable condition in case of an emergency. The cost incurred for this will be reimbursed by you.

8. If the complaint is not addressed within 12 hours, as mentioned in Para A above, the Institute will proceed with rectification or restoration to a serviceable condition in case of an emergency. The cost incurred for this will be reimbursed by you.
9. Routine monthly inspections for all air conditioning units, as specified in Table, have been conducted by the permanent technician during the first or second week of each month.

Note:-

- I. The AMC covers the cost of skilled services of your service engineers and other personnel during servicing and maintenance of the air conditioners.
- II. The Institute shall not be responsible for any mishaps, accidents during the period of maintenance in our premises.

Place:

Date:

Signature and Seal of the Vendor

PS: If required, the Vendor may visit our Institute to inspect the ACs during office hours before submitting the quotation.