



Institute for Social and Economic Change

Dr. V.K.R.V. Rao Road, Nagarabhavi P.O., Bengaluru – 560 072

NOTIFICATION FOR INVITING QUATATIONS FOR THE ANNUAL RATE CONTRACT FOR VARIOUS STATIONERY ITEMS

No: ISEC/Reg/Estate/2022-23

29th August 2022

Sealed Quotations are invited for Annual Rate Contract for various stationery items which is in Appendix 'A' for a period of one year, viz., 1st October 2022 to 30th September 2023 from the Bengaluru based stationery vendors. Interested vendors may down load the format, fill in the rates against each item and **sign (on all pages)** and **sealed quotation** addressed to “Registrar, Institute for Social and Economic Change, Dr.V.K.R.V. Rao Road, Nagarabhavi PO, Bengaluru – 560 072” and submit to the Registrar’s Office by mentioning on the cover “**ARC of Stationery Items**”. Last Date for submission: 12th September 2022.

Registrar

Annual Rate contract for supply of Stationery items for Institute for Social and Economic Change for the period 1st October to 2022 to 30th September 2023

Sl. No.	Stationery	Qty	Brand	Rate	GST %	Total Amount
1.	A4 Xerox paper 75 gsm	Per ream	JK			
2.	A4 Xerox paper 80 gsm	Per ream	JK			
3.	A4 Xerox Paper 70 gsm	Per ream	TNPL			
4.	A4 Xerox Paper 80 gsm	Per ream	TNPL			
5	A4 colour Xerox paper	Per ream				
6	Thick colour sheet (KG card board)					
PENS / REFILLS/ PENCIL/SHARPNER						
7	Camlin	1 no.	camlin			
8	Fusion Pens	1 no.	Rorito			
9	Brite	1 no.	Rorito			
10	Racer Gel pen	1 no.	Rorito			
11	Rorito 045	1 no.	Rorito			
12	Linc Xcel Gel	1 no.	Linc Xcel			
13	Cello paper soft pen	1 no.	cello			
14	Cello Power fine	1 no.				
15	Uniclick Gel	1 no.				
16	ADD Gel Achiever Pen	1 no.				
17	Cello fine grip Pen	1 no.	Cello			
18	Cello techno tip pen 0.6	1 no.	Cello			
19	Cello Jotdot Pen	1 no.	Cello			
20	Cello Faster	1 no.	Cello			
21	Butter flow	1 no.	Cello			
22	Cello pin point pen	1 no.	Cello			
23	Tech roller pen	1 no.	Luxor			
24	Mega top pen (german fluid	1 no.	Montex			
25	Add Gel achiever refill	1 no.	Add Gel			
26	Rorito Brite refill	1 no.	Rorito			
27	Rorito Racer Gel pen refill	1 no.	Rorito			
28	Rorito 045 refill	1 no.	Rorito			
29	Cello fine grip refill	1 no.	Cello			
30	Cello faster refill	1 no.	Cello			
31	Nataraj Pencil	1 no.	Nataraj			
32	Apsara Pencil extra dark	1 no.	Apsara			
33	Faber Castle pencil	1 no.	Faber			
34	Pen Pencil	1 no.				
35	Sketch Pens	1 no.	camlin			
36	Sharpner Omega	1 no.	Omega			
37	Sharpner Nataraj	1 no.	Nataraj			
38	Eraser Nataraj	1 no.	Nataraj			
39	Eraser Apsara	1 no.	Apsara			
40	Non Dust Eraser	1 no.				
NOTE BOOKS/PADS						
41	Spiral Pad A4	1 no.	Pilot			
42	Spiral Pad1/4	1 no.	Pustak			
43	Spiral Pad 1/6	1 no.	Pilot			
44	Spiral Pad 1/6	1 no.	Pustak			

45	Spiral Pad 1/8 (No.5 - 80 pages)	1 no.	Pilot			
46	Spiral Pad 1/8	1no.	Pustak			
47	Seminar Pads 10 Sheets	1 no.				
MARKER PENS/HIGHLIGHTER/SKETCH PEN						
48	White Board Marker	1 no.	Leader Art			
49	White Board Marker	1 no.	Reynolds			
50	OHP Marker	1 no.	Faber Castle			
51	Permanent Marker	1 no.	Reynolds			
52	Sketch Pen -	1 no.	Luxor			
53	Highlighter -	1 no.	Luxor			
54	Highlighter	1 no.	Faber Castle			
File/Folders						
55	'L' Folder Plastic - A4	1 no.				
56	File Wrapper	1 no.	With			
57	Spring File Thick 650	1 no.				
58	Spring file (heavy)	1 no.	Nandi			
59	Box File	1 no.	Nandi			
60	Rexin Box File	1 no.	AJS 1465			
61	Box file	1 no.	AJS 2425			
62	Box file	1 no.	SPS 1565			
63	Box file steel clip	1 no.				
Stapler/Staples/ Punching Machine						
64	Max Stapler No.10	Each	Max			
65	Stapler No.10	Each	Kangro			
66	Kangro stapler HD 45	Each	Kangro			
67	Kangro HP 45	Each	Kangro			
68	Max Staples No.10	Pkt	Max			
69	Kangro Staples No.10	Pkt	Kangro			
70	Kangro staples for HD 45	Pkt	Kangro			
71	Punching Machine DP 500	Each	Kangro			
72	Punching Machine 280	Each	Kangro			
73	Punching machine DP600	Each	Kangro			
74	Punching Machine DP700	Each	Kangro			
74a	Single Punching Machine	Each	Kangro			
CLIPS/PAPER PINS						
75	Binder clips 15 mm	Pkt	Koopee			
76	Binder clips 19 mm	Pkt	Koopee			
77	Binder clips 25 mm	Pkt	Koopee			
78	Binder clips 32 mm	Pkt	Koopee			
79	Gem clips 26 mm	Pkt	Packer/ bell			
80	Gem clips 35 mm	Pkt	Packer/ bell			
81	Deli Clip Box No. 0988	Pkt	Deli			
82	Notice Board Pins coloured	Pkt	Packer/ bell			

83	Round pins	Pkt	Packer/ bell			
PACKING MATERIALS						
83	Brown Tape 1"	1 no.	WONDER			
84	Brown Tape 1"	1 no.	3 M scotch			
85	Brown Tape 2"	1 no.	WONDER			
86	Brown Tape 2"	1 no.	3 M scotch			
87	Brown Tape 3	1 no.	WONDER			
88	Brown Tape 2 1/2"	1 no.	3 M scotch			
89	White Cello Tape 1"	1 no.	WONDER			
90	White Cello Tape 1"	1 no.	3 M scotch			
91	White Cello Tape 1.5"		3 M scotch			
92	White Cello Tape 2"	1 no.	WONDER			
93	White Cello Tape 2"	1 no.	3 M scotch			
94	Magic Scotch tape	1 no.				
95	Fevi Stick 8 grams	1 no.				
96	Fevi Stick 15 grams	1 no.				
97	Fevi Stick 22 grams	1 no.				
98	Camel Paste 150 ml	1 no.	Camel			
99	Camel Paste 300 ml	1 no.	Camel			
100	Camel Paste 700 ml	1 no.	Camel			
101	Gum tube	1 no.				
102	Ruled register 1 qrs	1 no.	Mayur Delux			
103	Ruled Register 2 qrs	1 no.	Mayur Delux			
104	Ruled Register 3 qrs	1 no.	Mayur Delux			
105	Ruled Register 4 qrs	1 no.	Mayur Delux			
106	Rexim bound register 3 qrs	1 no.	Mayur Delux			
107	Rexim bound register 4 qrs	1 no.	Mayur Delux			
108	Rexim bound register 5 qrs	1 no.	Mayur Delux			
109	Post it pad Tri colour 50 sheets	1 no.	3 M			
110	Post it pad Tri colour 50 sheets	1 no.	Bambalio			
111	Post it pad 3 x 3 50 sheets	1 no.				
112	Post it pad 3 x 3 50 sheets	1 no.	3 M			

113	Post it pad 3 x 5 50 sheets	1 no.	3 M			
114	Post it pad 3 x 5 50 sheets	1 no.	Bambalio			
115	Post it pad 2 x 3 50 sheets	1 no.	3 M			
116	Post it pad 2 x 3 50 sheets	1 no.	Bambalio			
117	White envelopes 10 ½ x 4 ½	100	Good quality			
118	White Envelopes Window 10 ½ x 4 ½	100	Good quality			
119	White envelopes 9 x 4	100	Good quality			
120	Cloth covers A4	100	Good quality			
121	Cloth covers A3	100	Good quality			
122	Cloth cover 10 x 8	100	Good quality			
123	Cloth cover 10 x 14	100	Good quality			
124	Brown cover A4 size	100	Good quality			
125	Brown cover Folio	100	Good quality			
126	Brown cover 10 x 8	100	Good quality			
MISCELLANEOUS						
127	Plastic Wire bundle	1 bundle				
128	Scissors - small - deli	1 no.	Deli			
129	Scissors - Medium - deli	1 no.	Deli			
130	Scissors -Big - deli	1 no.	Deli			
131	Calculator 555	1 no.	Citizen			
132	Calculator MJ 120	1 no.	SPS			
133	Dustbin - big with lid	1 no.	Good quality			
134	Magazine Holder	1 no.	Omega			
135	Paper tray	1 no.	Omega			
136	Eraze Ex Fluid	1 no.	Kores			
137	Visiting Card Holder 240 capacity	1 no.	AJP			
138	Visiting Card Holder 240 capacity	1 no.	SPS			
139	Visiting Card Holder 500 capacity	1 no.	AJP			
140	Visiting Card Holder 500 capacity	1 no.	SPS			
141	Goodnight machine + liquid	1 no.	Goodnight			

142	Goodnight refill	1 no.	Goodnight			
143	Metal Scale 12"	1 no.				
144	Rubber band big	100 grms	Good qty			
145	Kores Correction pen	1 no.	Kores			
146	Paper weight (globe)	1 no.				
147	Paper weight big glass	1 no.				
148	OHP sheets	100 nos.				
149	Room Freshner	1 no.	Cool breez			
150	Pen torch cells	1 no.	Eveready			
151	Duro Cells AAA	1 no.	Duro			
152	Duro Cells AA	1 no.	Duro			
153	Cotton Tags big (round edge) green	100 no.	Good qty			
154	ID Cover with tag	1 no.	Good qty			
155	Cora Cloth	1 mtr	Good qty			
156	Clean Cloth - Yellow colour	1 no.				
157	Colin spray - Big	1 no.				
158	Colin spray - Small	1 no.				
159	Stick files	1 no.				
160	Desmat Labels	1 pkt				
161	Paper Stand	1 no.				
162	Clip Board	1 no.				
163	Wall Stickers	1 no.				
164	Attendance Register (Chandra)	1 no.	100 Pgs			